



**THOUSAND OAKS
COMMUNITY DEVELOPMENT
DISTRICT**

**PALM BEACH COUNTY
REGULAR BOARD MEETING
NOVEMBER 13, 2017
4:15 P.M.**

Special District Services, Inc.
The Oaks Center
2501A Burns Road
Palm Beach Gardens, FL 33410

www.thousandoakscdd.org

561.630.4922 Telephone
877.SDS.4922 Toll Free
561.630.4923 Facsimile

AGENDA
THOUSAND OAKS COMMUNITY DEVELOPMENT DISTRICT
Board Room of Northern Palm Beach County Improvement District
359 Hiatt Drive
Palm Beach Gardens, Florida 33418
REGULAR BOARD MEETING
November 13, 2017
4:15 p.m.

- A. Call to Order
- B. Proof of Publication.....Page 1
- C. Establish Quorum
- D. Additions or Deletions to Agenda
- E. Comments from the Public for Items Not on the Agenda
- F. Approval of Minutes
 - 1. October 9, 2017 Regular Board Meeting Minutes.....Page 3
- G. Old Business
 - 1. Update Villa Rosa RFP
- H. New Business
- I. Administrative Matters
- J. Board Members Comments
- K. Adjourn

The Palm Beach Post

Palm Beach Daily News



PROOF OF PUBLICATION STATE OF FLORIDA

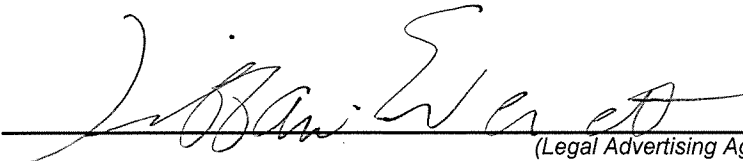
PUBLIC NOTICE

Before the undersigned authority, personally appeared Tiffani Everett, who on oath, says that he/she is a Legal Advertising Representative of The Palm Beach Post, a daily and Sunday newspaper, published in West Palm Beach and distributed in Palm Beach County, Martin County, and St. Lucie County, Florida; that the attached copy of advertising for a Legal - Notice was published in said newspaper on: first date of Publication 09/21/2017 and last date of Publication 09/21/2017. Affiant further says that the said The Palm Beach Post is a newspaper published in West Palm Beach, in said Palm Beach County, Florida and that the said newspaper has heretofore been continuously published in said Palm Beach County, Florida, daily and Sunday and has been entered as second class mail matter at the post office in West Palm Beach, in said Palm Beach County, Florida, for a period of one year next preceding the first publication of the attached copy of advertisement; and affiant further says that he/she has neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in said newspaper.

THOUSAND OAKS CDD
2501 BURNS RD
STE A
PALM BEACH GARDENS, FL 33410-5207

Invoice/Order Number:	0000220919
Ad Cost:	\$275.20
Paid:	\$0.00
Balance Due:	\$275.20

Signed



(Legal Advertising Agent)

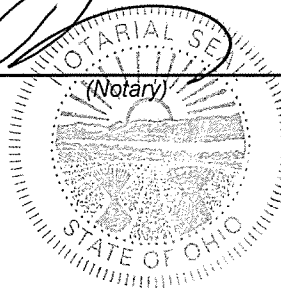
Sworn or affirmed to, and subscribed before me, this 22nd day of September, 2017 in Testimony whereof, I have hereunto set my hand and affixed my official seal, the day and year aforesaid.

Signed



VICKY LEE FLANNERY
NOTARY PUBLIC
STATE OF OHIO
Comm. Expires
03-16-2022

Please see Ad on following page(s).



THOUSAND OAKS CDD
2501 BURNS RD
STE A
PALM BEACH GARDENS, FL 33410-5207

Invoice/Order Number: 0000220919
Ad Cost: \$275.20
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Balance Due: \$275.20

**THOUSAND OAKS COMMUNITY
DEVELOPMENT DISTRICT
FISCAL YEAR 2017/2018
REGULAR MEETING SCHEDULE**

NOTICE IS HEREBY GIVEN that the Board of Supervisors of the Thousand Oaks Community Development District will hold Regular Meetings at 4:15 p.m. in the Board Room of Northern Palm Beach County Improvement District, 359 Hiatt Drive, Palm Beach Gardens, Florida 33418, on the following dates:

**October 9, 2017
November 13, 2017
December 11, 2017
January 8, 2018
February 12, 2018
March 12, 2018
April 9, 2018
May 14, 2018
June 11, 2018
July 9, 2018
August 13, 2018
September 10, 2018**

The purpose of the meetings is to conduct any business coming before the Board. The meetings are open to the public and will be conducted in accordance with the provisions of Florida law. Copies of the Agendas for any of the meetings may be obtained from the District's website or by contacting the District Manager at (561) 630-4922 and/or toll free at 1-877-737-4922 prior to the date of the particular meeting.

From time to time one or more Supervisors may participate by telephone; therefore, at the location of these meetings there will be a speaker telephone present so that interested persons can attend the meetings at the above location and be fully informed of the discussions taking place either in person or by telephone communication. Meetings may be continued as found necessary to a time and place specified on the record.

If any person decides to appeal any decision made with respect to any matter considered at these meetings, such person will need a record of the proceedings and such person may need to insure that a verbatim record of the proceedings is made at his or her own expense and which record includes the testimony and evidence on which the appeal is based.

In accordance with the provisions of the Americans with Disabilities Act, any person requiring special accommodations or an interpreter to participate at any of these meeting should contact the District Manager at (561) 630-4922 and/or toll free at 1-877-737-4922 at least seven (7) days prior to the date of the particular meeting.

Meetings may be cancelled from time to time without advertised notice.

**THOUSAND OAKS COMMUNITY
DEVELOPMENT DISTRICT
PUBLISH: THE PALM BEACH POST
9 - 21/ 2017**

0000220919-01

THOUSAND OAKS COMMUNITY DEVELOPMENT DISTRICT
REGULAR BOARD MEETING
OCTOBER 9, 2017

A. CALL TO ORDER

Mr. Pierman called to order the October 9, 2017, Regular Board Meeting of the Thousand Oaks Community Development District at 4:18 p.m. in the Board Room of the Northern Palm Beach County Improvement District located at 359 Hiatt Drive, Palm Beach Gardens, Florida 33418.

B. PROOF OF PUBLICATION

Proof of publication was presented that notice of the Regular Board Meeting had been published in *The Palm Beach Post* on September 21, 2017, as part of the District's Fiscal Year 2017/2018 Regular Meeting Schedule, as legally required.

C. ESTABLISH A QUORUM

A quorum was established by the presence of Chairman Jeff Jackson, Vice Chairman Randy Hicks and Supervisors Kimberly Jackson, Rance Gaede and Corey Smith.

Staff present were: District Manager Jason Pierman of Special District Services, Inc. and District Counsel Frank Palen of Caldwell Pacetti Edwards Schoech & Viator LLP.

D. ADDITIONS OR DELETIONS TO THE AGENDA

There were no additions or deletions to the agenda.

E. COMMENTS FROM THE PUBLIC FOR ITEMS NOT ON THE AGENDA

There were no comments from the public for items not on the agenda.

F. APPROVAL OF MINUTES

1. August 14, 2017, Regular Board Meeting

Mr. Pierman presented the minutes of the August 14, 2017, Regular Board Meeting. Mr. Smith **moved** approval, seconded by Ms. Jackson, and the **motion** carried 5 to 0 approving the August 14, 2017, Regular Board Meeting minutes, as presented.

G. OLD BUSINESS

There were no Old Business items to come before the Board.

H. NEW BUSINESS

1. Consider Resolution No. 2017-05 – Adopting a Fiscal Year 2016/2017 Amended Budget

THOUSAND OAKS COMMUNITY DEVELOPMENT DISTRICT
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OCTOBER 9, 2017

Mr. Pierman presented Resolution No. 2017-05, entitled:

RESOLUTION NO. 2017-05

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE THOUSAND OAKS COMMUNITY DEVELOPMENT DISTRICT AUTHORIZING AND ADOPTING AN AMENDED FINAL FISCAL YEAR 2016/2017 BUDGET (“AMENDED BUDGET”), PURSUANT TO CHAPTER 189, FLORIDA STATUTES; AND PROVIDING AN EFFECTIVE DATE.

Ms. Jackson asked why the legal advertisement line item was so much higher than expected. Mr. Pierman agreed to research the item and email the Board with an answer.

A **motion** was made by Mr. Smith, seconded by Ms. Jackson and passed unanimously to adopt Resolution No. 2017-05, as presented.

2. Consider Approval of Auditor Renewal

Mr. Pierman explained that the Board had previously selected Grau & Associates, through the audit selection process, and awarded them a three-year contract with an option to renew for an additional year. Ms. Jackson noted that she would like to see a local firm be selected next time, and encouraged staff to solicit local firms. Mr. Pierman noted that there are only a handful of firms around the state that do this type of auditing, but that he would be happy to take steps to encourage local firms to submit proposals next year.

A **motion** was made by Mr. Smith, seconded by Ms. Jackson, and unanimously passed to renew Grau & Associates’ agreement for an additional year.

3. Discussion Regarding Amending the Lake Maintenance Agreement

Mr. Pierman recalled that at the last meeting, the Board had approved the proposal from Aquatic Vegetation Control (AVC), provided that the trimming could be done in stages, so as not to stress the plants. Following that meeting, Mr. Pierman and Ms. Brown met with AVC, and found that there was a misunderstanding on the staged trimming, and AVC could not complete the work for the same price; therefore the proposal is being brought back to the Board. He further explained that he had asked AVC to submit an amended proposal for monthly service, which includes maintenance of the area surrounding the preserve, which is included in the book. Following discussion, the Board consensus was to honor their previous decision, but to trim everything at one time. Mr. Pierman confirmed that he

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OCTOBER 9, 2017

would contact AVC to ensure that the correct quote is being accepted, as AVC had submitted a few versions.

4. Update Regarding Hurricane Cleanup and Villa Rosa Berm

Mr. Pierman noted that the cleanup along the berm had been completed. The Board expressed their frustration with NextEra.

A **motion** was made by Mr. Hicks, seconded by Mr. Gaede, and unanimously passed to put the contract out to bid.

I. ADMINISTRATIVE MATTERS

There were no Administrative Matters to come before the Board.

J. BOARD MEMBER COMMENTS

There were no comments from the Board Members.

K. ADJOURNMENT

There being no further business to come before the Board, a **motion** was made by Mr. Hicks, seconded by Mr. Gaede to adjourn the meeting at 4:56 p.m. That **motion** carried 5 to 0.

Secretary/Assistant Secretary

Chair/Vice Chair