



**THOUSAND OAKS
COMMUNITY DEVELOPMENT
DISTRICT**

**PALM BEACH COUNTY
REGULAR BOARD MEETING
DECEMBER 10, 2018
4:15 P.M.**

Special District Services, Inc.
The Oaks Center
2501A Burns Road
Palm Beach Gardens, FL 33410

www.thousandoakscdd.org

561.630.4922 Telephone
877.SDS.4922 Toll Free
561.630.4923 Facsimile

AGENDA
THOUSAND OAKS COMMUNITY DEVELOPMENT DISTRICT
Board Room of Northern Palm Beach County Improvement District
359 Hiatt Drive
Palm Beach Gardens, Florida 33418
REGULAR BOARD MEETING
December 10, 2018
4:15 p.m.

- A. Call to Order
- B. Proof of Publication.....Page 1
- C. Seat New Board Members
- D. Administer Oath of Office & Review Board Member Responsibilities and Duties
- E. Establish Quorum
- F. Election of Officers
 - Chairman
 - Vice Chairman
 - Secretary/Treasurer
 - Assistant Secretaries
- G. Additions or Deletions to Agenda
- H. Comments from the Public for Items Not on the Agenda
- I. Approval of Minutes
 - 1. November 19, 2018 Regular Board Meeting Minutes.....Page 3
- J. Old Business
- K. New Business
 - 1. Consider Approval of Irrigation Proposal
 - 2. Discussion Regarding Villa Rosa Fence
- L. Administrative Matters
- M. Board Members Comments
- N. Adjourn

PROOF OF PUBLICATION STATE OF FLORIDA

PUBLIC NOTICE

Before the undersigned authority, personally appeared Suzanne Casey, who on oath, says that he/she is a Legal Advertising Representative of The Palm Beach Post, a daily and Sunday newspaper, published in West Palm Beach and distributed in Palm Beach County, Martin County, and St. Lucie County, Florida; that the attached copy of advertising for a Legal - PublicNotice was published in said newspaper on: first date of Publication 09/28/2018 and last date of Publication 09/28/2018. Affiant further says that the said The Palm Beach Post is a newspaper published in West Palm Beach, in said Palm Beach County, Florida and that the said newspaper has heretofore been continuously published in said Palm Beach County, Florida, daily and Sunday and has been entered as second class mail matter at the post office in West Palm Beach, in said Palm Beach County, Florida, for a period of one year next preceding the first publication of the attached copy of advertisement; and affiant further says that he/she has neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in said newspaper.

THOUSAND OAKS CDD
2501 BURNS RD
STE A
PALM BEACH GARDENS, FL 33410-5207

Invoice/Order Number:	0000426195
Ad Cost:	\$271.76
Paid:	\$0.00
Balance Due:	\$271.76

Signed

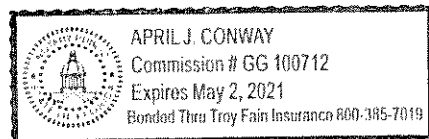
Suzanne Casey
(Legal Advertising Agent)

Sworn or affirmed to, and subscribed before me, this 28th day of September, 2018 in Testimony whereof, I have hereunto set my hand and affixed my official seal, the day and year aforesaid.

Signed

April J. Conway
(Notary)

Please see Ad on following page(s).



THOUSAND OAKS CDD
2501 BURNS RD
STE A
PALM BEACH GARDENS, FL 33410-5207

Invoice/Order Number: 0000426195
Ad Cost: \$271.76
Paid: \$0.00
Balance Due: \$271.76

**THOUSAND OAKS COMMUNITY
DEVELOPMENT DISTRICT
FISCAL YEAR 2018/2019
REGULAR MEETING SCHEDULE**

NOTICE IS HEREBY GIVEN that the Board of Supervisors of the Thousand Oaks Community Development District will hold Regular Meetings at 4:15 p.m. in the Board Room of Northern Palm Beach County Improvement District, 359 Hiatt Drive, Palm Beach Gardens, Florida 33418, on the following dates:

October 8, 2018
November 19, 2018
December 10, 2018
January 14, 2019
February 11, 2019
March 11, 2019
April 8, 2019
May 13, 2019
June 10, 2019
July 8, 2019
August 12, 2019
September 9, 2019

The purpose of the meetings is to conduct any business coming before the Board. The meetings are open to the public and will be conducted in accordance with the provisions of Florida law. Copies of the Agendas for any of the meetings may be obtained from the District's website or by contacting the District Manager at (561) 630-4922 and/or toll free at 1-877-737-4922 prior to the date of the particular meeting.

From time to time one or more Supervisors may participate by telephone; therefore, at the location of these meetings there will be a speaker telephone present so that interested persons can attend the meetings at the above location and be fully informed of the discussions taking place either in person or by telephone communication. Meetings may be continued as found necessary to a time and place specified on the record.

If any person decides to appeal any decision made with respect to any matter considered at these meetings, such person will need a record of the proceedings and such person may need to insure that a verbatim record of the proceedings is made at his or her own expense and which record includes the testimony and evidence on which the appeal is based.

In accordance with the provisions of the Americans with Disabilities Act, any person requiring special accommodations or an interpreter to participate at any of these meetings should contact the District Manager at (561) 630-4922 and/or toll free at 1-877-737-4922 at least seven (7) days prior to the date of the particular meeting.

Meetings may be cancelled from time to time without advertised notice.

THOUSAND OAKS COMMUNITY
DEVELOPMENT DISTRICT
9-28/2018

0000426195-01

**THOUSAND OAKS COMMUNITY DEVELOPMENT DISTRICT
REGULAR BOARD MEETING
NOVEMBER 19, 2018**

A. CALL TO ORDER

Mr. Karmeris called to order the November 19, 2018, Regular Board Meeting of the Thousand Oaks Community Development District at 4:19 p.m. in the Board Room of the Northern Palm Beach County Improvement District located at 359 Hiatt Drive, Palm Beach Gardens, Florida 33418.

B. PROOF OF PUBLICATION

Proof of publication was presented that notice of the Regular Board Meeting had been published in *The Palm Beach Post* on September 28, 2018, as part of the District's Fiscal Year 2018/2019 Regular Meeting Schedule, as legally required.

C. ESTABLISH A QUORUM

A quorum was established by the presence of Vice Chairman Randy Hicks and Supervisors Kimberly Jackson (via phone), Rance Gaede and Corey Smith.

Staff present were: District Managers Jason Pierman & Andrew Karmeris of Special District Services, Inc.; and General Counsel Frank Palen of Caldwell Pacetti Edwards Schoech & Viator LLP.

D. ADDITIONS OR DELETIONS TO THE AGENDA

There were no additions or deletions to the agenda.

E. COMMENTS FROM THE PUBLIC FOR ITEMS NOT ON THE AGENDA

There were no comments from the public for items not on the agenda.

F. APPROVAL OF MINUTES

1. October 8, 2018, Regular Board Meeting

Mr. Pierman presented the minutes of the October 8, 2018, Regular Board Meeting.

Mr. Gaede **moved** approval, seconded by Mr. Smith, and the **motion** carried 4 to 0 approving the October 8, 2018, Regular Board Meeting minutes, as presented.

G. OLD BUSINESS

1. Update on Villa Rosa Fence

Mr. Pierman advised that a resident of Villa Rosa had called requesting a fence similar to the fence installed at Thousand Oaks in 2011. Ms. Jackson questioned which neighborhood paid for the fence around Thousand Oaks. Mr. Pierman explained that the entire District had funded the fence. Following discussion, the Board asked that Mr. Pierman obtain a rough idea of cost for a similar fence on the Villa Rosa side.

H. NEW BUSINESS

1. Consider Resolution No. 2018-06 – Adopting a Fiscal Year 2017/2018 Amended Budget

Resolution No. 2018-06 was presented, entitled:

RESOLUTION NO. 2018-06

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE THOUSAND OAKS COMMUNITY DEVELOPMENT DISTRICT AUTHORIZING AND ADOPTING AN AMENDED FINAL FISCAL YEAR 2017/2018 BUDGET (“AMENDED BUDGET”), PURSUANT TO CHAPTER 189, FLORIDA STATUTES; AND PROVIDING AN EFFECTIVE DATE.

A **motion** was made by Mr. Smith, seconded by Mr. Hicks and passed unanimously adopting Resolution No. 2018-06, as presented.

2. Consider Irrigation Proposal

Mr. Pierman advised that he had spoken to an irrigation company and that he was awaiting a proposal.

The Regular Board Meeting was then recessed and a meeting of the Auditor Selection Committee was convened at 4:27 p.m.

I. AUDITOR SELECTION COMMITTEE

1. Ranking of Proposals/Consider Selection of an Auditor

The ranking of proposals was as follows: 1. Grau & Associates; 2. Nowlen, Holt & Miner; 3. Carr, Riggs & Ingram.

A **motion** was made by Mr. Hicks, seconded by Mr. Smith and passed unanimously ranking the proposals as stated above.

The meeting of the Auditor Selection Committee was then closed and the Regular Board Meeting reconvened at 4:30 p.m.

A **motion** was made by Mr. Gaede, seconded by Mr. Smith, to accept the Audit Committee’s ranking of proposals with Grau & Associates being the top selection for auditor. The **motion** carried 4 to 0.

J. ADMINISTRATIVE MATTERS

There were no Administrative Matters to come before the Board.

K. BOARD MEMBER COMMENTS

Mr. Hicks asked for an update regarding the Villa Rosa fountain lights. Mr. Pierman informed Mr. Hicks that the repair had been completed.

L. ADJOURNMENT

There being no further business to come before the Board, a **motion** was made by Mr. Smith, seconded by Mr. Hicks to adjourn the meeting at 4:32 p.m. That **motion** carried 4 to 0.

Secretary/Assistant Secretary

Chair/Vice Chair